



Food Vendor Application

Dear Vendor,

The annual “Gathering in the Gap” Music Festival will take place on Saturday, May 29, 2021. We are very excited to announce that Crystal Gayle is our featured performer this year, with Dave Eggar opening at 5:30 p.m. All events will take place on the museum grounds and surrounding blocks on Poplar Hill. This year, the vendor area will be open from 12 p.m. until 7:30 p.m.

Food Vendor Guidelines:

- Food vendor fee is **\$20.00** for all day Saturday, May 29. Applications and checks are due to the “**Friends of the Museum,**” 106 West 1st Street North, Big Stone Gap, VA 24219, by **February 28, 2021**. Any applications received after this time may not be considered; please use the enclosed envelope.
- All food vendors **MUST** apply to the Health Department for a temporary health permit to sell food at an event. Please contact the local health department.
- Food vendors must provide their own set-up, including: tent, tables, strip plugs, Number 12 (wiring size) heavy duty outdoor extension plugs, etc. *Please contact museum staff to discuss size and power requirements.*
- Vendors will have access to potable water inside the basement of the museum.
- Vendor set-up must be completed between 10 a.m. and 11:30 a.m. on May 29, however, food vendors are encouraged to set up on Friday, May 28, after 4 p.m. You will be allowed access to your space to unload supplies and equipment, after which you must park your vehicle in the designated parking area. Nearby parking will be provided for one supply vehicle, but all other parking will be off-site, at either the library or Bullitt Park. Shuttles will be running all day.
- **Vendor take-down must be done after 7:30 p.m.; vehicles will not be allowed on the festival grounds prior to that time due to safety concerns and consideration for the performers. You are welcome to stay until the end of the concert.**
- Each food vendor will be given 2 armbands for their volunteers to use for free admission to the evening concert.
- Food items are for sale; please do not give away food, as it may hurt other vendors.
- The Music Festival Committee reserves the right to alter these guidelines to resolve any issues.
- Questions? Contact **Martha Wiley** at 276-523-1322 or swvamuseum@dcr.virginia.gov.



Food Vendor Application

Name of Organization: _____

Contact Person: _____

Address: _____

Phone: _____ Email: _____

Food Sold (we will advertise this so please be specific): _____

Number and types of electrical appliances being used (for example, (1) crock pot):

As the representative of my organization, I have read the guidelines and shared them with other members of the organization. We agree to follow these guidelines and responsibilities to participate in the "Gathering in the Gap" Music Festival.

Signature

Date